

**Democratic Services**

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Thursday 3<sup>rd</sup> February 2011

Dear Councillor,

**Re: General Purposes Committee, 4<sup>th</sup> February 2011, Amendment to Chief Planning Officer Delegation Scheme.**

Further to the agenda sent out last week. Please find a revised Appendix 1 to the Chief Planning Officer Delegation Scheme report, attached to this letter. This version should be used at the meeting to be held on 4<sup>th</sup> February 2011.

The appendix has been track changed for ease of reference. Also please note that Section 2 (I) has been amended from the last version sent out, due to an oversight.

If you have any queries with regards to this amendment please do not hesitate to contact me.

Kind regards

**Phil Garnett**  
**Corporate Governance Officer**